



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Thomas Cazad, P.E., Engineer Senior, DWWM

DATE: July 15, 2026

SUBJECT: Brooke County PSD
IJDC No. 2021S-1945
Phase IIC Sewer Extension Project
Ancillary Project Expenditure Request
Extension to Animal Shelter and Recycle Center

RECOMMENDATION

The scope change and use of contingency request prepared by The Thrasher Group for the above referenced project has been reviewed and is technically feasible.

DISCUSSION

This ancillary project expenditure request seeks to utilize the remaining IJDC funds to extend sewer to the Brooke County Animal Shelter and the Recycle Center. The proposed extension would construct approximately 300 LF of gravity sewers, 4,000 LF of force main, a duplex grinder station, and all necessary appurtenances for a total cost of \$493,176.18. The request is proposed to be funded with the remaining \$193,176.18 in IJDC funds from the Phase IIC project, \$100,000 from the PSD, and \$200,000 from Brooke County ARPA funds. If a change order cannot be executed under the available funds, the request notes this work would be competitively bid.

It was noted during the review that the request did not discuss whether these funds could be utilized to serve additional residences in or adjacent to the Phase IIC area along Eldersville Road.